

# Regular Meeting

<b>Agenda Item #</b>	1
<b>Meeting Date</b>	February 8, 2010
<b>Prepared By</b>	Mary Kendall CSAFE-VPI Program Director
<b>Approved By</b>	Barbara B. Matthews City Manager

<b>Discussion Item</b>	Single Reading Ordinance Awarding a contract to Lead4Life, Inc. to implement community-based support groups for the Division of Parole and Probation offenders for the CSAFE-VPI Program and the City of Takoma Park.
<b>Background</b>	<p>According to the Governor’s Office of Crime Control and Prevention, “crime in Maryland is concentrated in small geographical areas. Within participating jurisdictions, the CSAFE-VPI initiative identifies areas demonstrating the most significant violent crime then promotes strategies and collaborative efforts between State and local agencies to reduce crime and ensure public safety. CSAFE-VPI promotes coordination of resources used to reduce offender recidivism, substance abuse treatment and improved information sharing among criminal justice and public safety agencies.” (<a href="http://www.goccp.maryland.gov/grants/program-details.php?id=7">http://www.goccp.maryland.gov/grants/program-details.php?id=7</a>)</p> <p>The Maryland International Corridor CSAFE-VPI Program is a multi-jurisdictional initiative involving the City of Takoma Park, Montgomery County, and Prince George’s County). Program goals for Fiscal Year 2010 are to reduce violent crime, improve the quality of life in the CSAFE-VPI neighborhoods (both residential and business areas), educate and encourage community members and stakeholders to prevent and deter crime, collaboratively monitor and prosecute repeat offenders, and provide potential repeat offenders and their families life skills training, counseling, and general support in the community.</p> <p>The Maryland International Corridor CSAFE-VPI community has a high concentration of adult offenders currently under supervision by the Division of Parole and Probation in need of support to successfully manage their reentry. In July 2009, the Maryland International Corridor CSAFE-VPI program received \$5,440 from the Governor’s Office of Crime Control and Prevention to fund community-based support groups for offenders supervised by the Division of Parole and Probation.</p> <p>In accordance with the City’s procurement regulations, the CSAFE-VPI Program Director distributed a Request for Proposal (RFP) via e-mail to a network of service providers in the Takoma-Langley Crossroads area and also posted the RFP to the City of Takoma Park’s website. In response, only one proposal—from Lead4Life, Inc.—was received from Lead4Life, Inc. Inquiries were made by other interested parties; however, they did not submit proposals.</p> <p>A review committee consisting of CSAFE-VPI Oversight Committee members from the Division of Parole and Probation, Silver Spring Regional Center, and the Montgomery County State’s Attorney’s Office convened and recommended that a contract be awarded to Lead4Life, Inc. The firm had done similar work with the CSAFE Program last year, and the review committee deemed Lead4Life, Inc. to be a qualified candidate, meeting all requirements outlined in the RFP’s scope of services.</p>

<b>Policy</b>	The City Code requires that the City Council approve all expenditures of \$5,000 or more for professional services.
<b>Fiscal Impact</b>	Not-to-exceed cost of \$5,440. The cost for the support groups—including salary, communications, food, and office supply expenses—will be paid for with grant funds provided by the Governor’s Office of Crime Control and Prevention. These monies are accounted for in the Special Revenue Funds budget.
<b>Attachments</b>	Single Reading Ordinance  Summary of Services Provided
<b>Recommendation</b>	Approve the ordinance.
<b>Special Consideration</b>	

## **ATTACHMENT 1 -Summary of Services Provided**

The First Chance 4U (FC4U) program will provide two iterations of support groups and training to offenders with the primary focus on group counseling, life skills training and community support. Participants of the FC4U support group will be provided with the following:

- Group sessions located in the Maryland International Corridor CSAFE-VPI area
- Psychosocial questionnaire at the beginning of the groups for historical information
- 2 separate group sessions, a total of 6 weeks
- Up to 16 different youthful offenders ages 18-30 with support group opportunities 1 time a week for 8 weeks
- Group session and training one time a week for 1.5 hours
- Group session and training for 5-8 youthful offenders
- Opportunity for group member's family and/or support system to participate to help make reentry process successful
- Certificates for those that successfully complete 8 week sessions
- End of Course Evaluation (EOCE) forms for facilitator rating and feedback on effectiveness of group sessions
- Referrals to other social service, mental health, job training and/or educational services
- Access to facilitators 24/7 via cell phone for crises intervention

Introduced by:

Single Reading Ordinance:

**CITY OF TAKOMA PARK, MARYLAND**

**ORDINANCE NO. 2010-  
AWARDING A CONTRACT TO LEAD4LIFE INC. TO IMPLEMENT COMMUNITY-  
BASED SUPPORT GROUPS FOR OFFENDERS**

WHEREAS, the Maryland International Corridor CSAFE-VPI program received \$5,440 in grant funding from the Governor's Office of Crime Control and Prevention to implement community-based support groups for offenders reentering the community to reduce recidivism rates; and,

WHEREAS, in accordance with the City's procurement regulations, a Request for Proposal was issued; and,

WHEREAS, in response to the City's Request for Proposal, one proposal was received; and,

WHEREAS, other parties contacted the CSAFE-VPI Program Director about the RFP but did not submit proposals; and,

WHEREAS, representatives of the CSAFE-VPI Oversight Committee have reviewed the proposals and believe that Lead4Life Inc. is a qualified candidate and will best serve the target population; and,

WHEREAS, the CSAFE-VPI Program Director recommends that the City enter into a contract with Lead4Life Inc. to lead the community-based support groups for offenders living in and around the Maryland International Corridor.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1: The City Manager is hereby authorized to enter into a contract with Lead4Life Inc. in an amount not-to exceed \$5,440.

Section 2: This Ordinance shall become effective upon adoption.

Adopted this \_\_\_ day of \_\_\_\_\_ by roll-call vote as follows:

AYE:

NAY:

ABSTAIN:

ABSENT: