

Interviews

Agenda Item #	2
Meeting Date	March 3, 2008
Prepared By	Irma Andia Assistant City Clerk
Approved By	Barbara B. Matthews City Manager

Discussion Item	Recreation Committee Interviews
Background	<p>The Recreation Committee was reestablished as a statutory committee by Ordinance 2008-4, to advise the City Council on matters pertaining to recreation programs and facilities.</p> <p>The ordinance provides that the Committee shall consist of seven to 15 Takoma Park residents appointed by the Council. Every effort shall be made to ensure that the membership represents all wards and the diverse populations in Takoma Park. Committee members will serve staggered two-year terms, with initial appointments of one and two years. Terms begin on May 1 and end on April 30.</p> <p>Notice of the opportunity to apply for appointment was published in the Takoma Park Newsletter.</p> <p>Geraldine Beneitez (Ward 6), Kay Daniels-Cohen (Ward 3), Cindy Dyballa (Ward 2), Jay Keller (Ward 3), and Howard Kohn (Ward 3) are scheduled to be interviewed on March 3. Additional applicants will be scheduled for interviews on March 10, 17, or 23.</p>
Policy	The Council interviews new applicants for appointment to statutory boards, commissions and committees.
Fiscal Impact	N/A
Attachments	<ul style="list-style-type: none"> • Ordinance 2008-4 • Applications: Geraldine Beneitez, Kay Daniels-Cohen, Cindy Dyballa, Jay Keller, Howard Kohn
Recommendation	Interview applicants and consider them for appointment.
Special Consideration	

CITY OF TAKOMA PARK, MARYLAND

**APPLICATION FOR APPOINTMENT / REAPPOINTMENT TO
CITY BOARD, COMMISSION, OR COMMITTEE**

Your Name: <u>Geraldine Beneitez</u>	
Name of Committee: <u>Recreation</u>	
Application for (check one): <input type="checkbox"/> Appointment <input type="checkbox"/> Reappointment	
Date of Application: <u>2/14/2008</u>	
Briefly explain your interest in serving on this committee:	
<u>I would like to serve in this committee to help with ideas and concerns that the neighbors of the ward 6 might have. And also help the committee with my background in physical education.</u>	
If you are applying for an initial appointment to the committee:	
1. Have you attended any meetings?	
2. Are you available to attend meetings at the scheduled time?	
FOR COLTA APPLICATIONS ONLY:	
<input type="checkbox"/> Landlord/Agent	<input type="checkbox"/> Tenant <input type="checkbox"/> City Homeowner
If you are a landlord or agent, please indicate the number of rental units you operate within the city limits of Takoma Park: _____	

INSTRUCTIONS

Please submit this form to: City Clerk, City of Takoma Park, 7500 Maple Avenue, Takoma Park, MD 20912; or by e-mail to Clerk@takomagov.org; or by fax to 301-270-8794.

After receiving your completed application, a City staff member will contact you to make arrangements for an interview with the City Council (if an interview is required). In preparation for the interview, City Councilmembers, the Committee Chair, and City staff members may receive a copy of your application and any attachments. Page 1 of the application (only), will be posted to the City web page.

Note that the information on page 2 and any attachments will NOT be posted to the web.

CITY OF TAKOMA PARK, MARYLAND

**APPLICATION FOR APPOINTMENT / REAPPOINTMENT TO
CITY BOARD, COMMISSION, OR COMMITTEE**

Your Name: HOWARD KOHN	
Name of Committee: Recreation Committee	
Application for (check one): <input checked="" type="checkbox"/> Appointment <input type="checkbox"/> Reappointment	
Date of Application: Feb. 20, 2008	
Briefly explain your interest in serving on this committee:	
<i>Served on Committee since 1990, sort of the "institutional memory." Other general qualifications: volunteer for Folk Festival, Street Festival, Main Street program, ODBG Committee, 2010 Committee, TASDI, Takoma Foundation, TPNYS, Babe Ruth Baseball, BLAIR PTSA, Historic Takoma, The Voice. Served as volunteer with TP Rec Dept. (1990-2001)</i>	
If you are applying for an initial appointment to the committee:	
1. Have you attended any meetings? Yes	
2. Are you available to attend meetings at the scheduled time? Yes	
FOR COLTA APPLICATIONS ONLY:	
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CITY OF TAKOMA PARK, MARYLAND

APPLICATION FOR APPOINTMENT / REAPPOINTMENT TO
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Your Name:	Jay Keller
Name of Committee:	Takoma Park Recreation Committee
Application for (check one):	<input checked="" type="checkbox"/> Appointment <input type="checkbox"/> Reappointment
Date of Application:	2/20/08
Briefly explain your interest in serving on this committee:	I have an 18 year-old who was active in TP Soccer and a 12 year-old who enjoys the library, sports & hiking in Takoma Park. I'd just like to give back to a community I love.
	Jay
If you are applying for an initial appointment to the committee:	
1. Have you attended any meetings?	Yes
2. Are you available to attend meetings at the scheduled time?	Yes
FOR COLTA APPLICATIONS ONLY:	
<input type="checkbox"/> Landlord/Agent	<input type="checkbox"/> Tenant <input type="checkbox"/> City Homeowner
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**APPLICATION FOR APPOINTMENT / REAPPOINTMENT TO
CITY BOARD, COMMISSION, OR COMMITTEE**

Your Name:	CINDY DYBALLA
Name of Committee:	RECREATION
Application for (check one):	<input checked="" type="checkbox"/> Appointment <input type="checkbox"/> Reappointment
Date of Application:	2/18/08
Briefly explain your interest in serving on this committee:	
<p>I'm a nearly 20 year resident of the city and a long time user of ^{arts and} recreation programs in town, for me and my family. I want to help continue an active city arts + recreation program that serves all different kinds of residents, young and old. And professionally I've done a lot of program planning and outreach.</p>	
If you are applying for an initial appointment to the committee:	
1. Have you attended any meetings? <i>yes</i>	
2. Are you available to attend meetings at the scheduled time? <i>yes</i>	
FOR COLTA APPLICATIONS ONLY:	
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CITY OF TAKOMA PARK, MARYLAND

APPLICATION FOR APPOINTMENT / REAPPOINTMENT TO
CITY BOARD, COMMISSION, OR COMMITTEE

Your Name: KAY DANIELS COHEN	
Name of Committee: RECREATION COMMITTEE	
Application for (check one): <input checked="" type="checkbox"/> Appointment <input type="checkbox"/> Reappointment	
Date of Application: 2/11/08	
Briefly explain your interest in serving on this committee:	
I AM A FORMER AQUATICS SPECIALIST / DIRECTOR AND PHYSICAL EDUCATION ADMINISTRATOR AND COACH. RECREATION IS AN AREA THAT I HAVE A GREAT DEAL OF EXPERIENCE AND EXCITEMENT. TAKOMA PARK HAS GIVEN ME A GREAT DEAL AND I WANTED TO GIVE SOME BACK !!! IT DOES TAKE A "VILLAGE" AND I WANT TO BE A PART OF THAT GIVING... BESIDES IT WILL BE FUN!!!	
If you are applying for an initial appointment to the committee:	
1. Have you attended any meetings? NO	
2. Are you available to attend meetings at the scheduled time? YES	
FOR COLTA APPLICATIONS ONLY:	
<input type="checkbox"/> Landlord/Agent <input type="checkbox"/> Tenant <input type="checkbox"/> City Homeowner	
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Introduced by: Councilmember Barry

First Reading: January 28, 2008

Second Reading: February 25, 2008

Effective Date: March 17, 2008

CITY OF TAKOMA PARK, MARYLAND

ORDINANCE NO. 2008-4

(Establishment of a City of Takoma Park Recreation Committee)

WHEREAS, a Takoma Park Recreation Council was jointly established by the City of Takoma Park and the Prince George’s County Recreation Department in 1964; and,

WHEREAS, by Resolution 1993-61, the City Council recognized the continuous existence of the committee and established the Recreation Council as a body of citizen volunteers to work cooperatively with the Montgomery County and Prince George’s County Recreation Departments to support the Takoma Park Recreation Department in developing, planning and implementing a well-rounded recreation program for the community; and,

WHEREAS, later in 1993, by Resolution 1993-92, the name of the Takoma Park Recreation Council was changed to “Takoma Park Recreation Committee” and the purpose of the Committee was revised to read: “The purpose of this Committee shall be to work with and support the Takoma Park Recreation Department in developing, planning and implementing well-rounded recreation facilities and programs for the community. . .” and to continue to work with cooperatively with the two counties; and,

WHEREAS, since 1993, the City of Takoma Park was unified into Montgomery County, necessitating a revision to the legislation establishing the Recreation Committee; and,

WHEREAS, the City Council recognizes the need to have the ongoing advice and support of a group of resident volunteers who can advise the Council on how best to serve the diverse recreation needs of Takoma Park residents; and,

WHEREAS, the City Council views recreation in the broad sense, to include City programs and facilities related to recreation, health, leisure, education, enrichment programs, and opportunities for social development; and,

WHEREAS, the City Council believes it is appropriate at this juncture to reestablish the Recreation Committee through reference and inclusion in the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, that the *Takoma Park Code* is amended by adding a new Article 9, to Chapter 2.16 Boards and Commissions, as follows:

Article 9. Recreation Committee.

Section 2.16.300. Establishment of Recreation Committee.

A Recreation Committee is hereby established to advise the City Council on matters pertaining to recreation programming and facilities.

Section 2.16.310. Statement of Purpose.

The purpose of the Recreation Committee shall be as follows:

A. To advise the City Council on how best to serve the diverse recreation needs of Takoma Park residents, including but not limited to reviewing and recommending policies and programs that concern recreational opportunities within the City, with a special emphasis on youth and seniors and broad and diverse participation.

B. To advise the City Council regarding a range of community needs involving recreation, health, leisure, education, enrichment programs, and opportunities for social development.

C. To identify for the City Council options and opportunities which may benefit the Takoma Park community by serving those needs.

D. To advise the City Council on ways to enhance use of existing City-owned or operated facilities, including the Community Center, the New Hampshire Avenue Recreation Center, Heffner Park Community Center, and athletic fields maintained by the City to meet the objectives set forth in Section 2.16.310(B).

E. To advise the City Council of options and opportunities for recreational use of other public community facilities in the area and to suggest to the Council new facilities which may be needed.

Section 2.16.320. Membership, Terms of Office, Structure and Staffing.

A. The Recreation Committee shall consist of seven to 15 Takoma Park residents to be appointed by the City Council. Every effort shall be made to ensure that the membership represents all wards and the diverse populations in Takoma Park.

B. Committee members shall serve staggered two-year terms, with initial appointments of one and two years. Terms shall begin on May 1 and end on April 30.

C. The Committee shall organize and adopt bylaws and rules of procedure as necessary to accomplish its purpose. The Committee shall elect a Chairperson, Vice Chairperson, and any other officers it shall deem necessary. Officers shall serve for a period of one year.

D. The City Manager shall designate a City staff member to serve as liaison to the Committee.

E. To facilitate coordination with other groups, the Recreation Committee shall select from among its membership representatives to serve as non-voting liaisons to the Arts and Humanities Commission, the Public Safety Citizens Advisory Committee, and any other bodies designated by the Committee or the Council.

Section 2.16.330. Meetings

A. The Recreation Committee shall meet quarterly or as often as necessary to fulfill its responsibilities. The Committee shall establish a regular meeting schedule and prepare minutes of meetings in conformance with the Maryland Open Meetings Act.

B. A majority of members shall constitute a quorum to conduct business.

Section 2.16.340. Duties and Responsibilities of the Committee

A. The Committee shall prepare an annual report to the Council and may provide additional briefings as needed.

B. The Committee shall conform to other provisions of Article 1, Chapter 2.16 Boards and Commissions, as may be amended from time to time.

Adopted by the Council of the City of Takoma Park this 25th day of February, 2008, by roll-call vote as follows:

Aye:	Williams, Clay, Robinson, Seamens, Wright
Nay:	None
Absent:	Barry, Snipper
Abstain:	None